



The Penguin Peloton

The Penguin Peloton Constitution

Created 12. June 2022, amended 16. October 2022

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1 Name of Club

The club will be called the THE PENGUIN PELOTON (Hereinafter will be referred to as The Club or TPP).

2 Aims and Objectives

The aims and objectives of TPP will be:

- To offer safe and enjoyable cycling opportunities to its members
- To raise money to support the Penguins Against Cancer charity
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone

3 Membership

- (a) Membership of TPP is open to any adult interested in promoting, coaching, volunteering or participating in cycling, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. Members will be required to pay an annual subscription fee by direct debit. Members will also be required to ensure that they have adequate 3rd party liability insurance (such as that offered by British Cycling) before participating in any TPP activity
- (b) The membership shall consist of the following categories:
- Full member – annual membership £20.00
 - Student member – annual membership £10.00
 - Life member – no annual subscription required but voluntary donations expected – elected by TPP AGM
 - Honorary member – no annual subscription – expected by TPP committee
- (c) All members will be subject to the regulations of the constitution and by joining TPP will be deemed to accept these regulations and codes of practice that the club has adopted.
- (d) Members in each category will pay membership fees, as determined at the Annual General Meeting.
- (e) Individuals shall not be eligible to take part in the business of TPP, vote at general meetings or be eligible for selection for any TPP team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the TPP committee.

4. Sports Equity

- (a) TPP is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

- (b) TPP respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- (c) TPP is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- (d) TPP members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- (e) TPP will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5 Committee

- (a) The affairs of TPP shall be conducted by a Committee which shall consist of the Chair, Treasurer, Secretary plus Vice Chair and 3 ordinary committee members, 2 of whom are to be GKT students, who shall be elected at the Annual General Meeting.
- (b) All committee members must be members of TPP.
- (c) The term of office shall be for one year, and members shall be eligible for re-election.
- (d) If the post of any committee member should fall vacant after such an election, the Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (e) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of TPP.
- (f) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- (g) The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (h) The committee meetings will be convened by the Secretary of TPP and be held no less than 3 times per year.
- (i) Only the posts listed above will have the right to vote at committee meetings.

- (j) The quorum required for business to be agreed at Committee meetings will be two members.

6 Finances

- (a) The TPP Treasurer will be responsible for the finances of TPP.
- (b) The financial year of TPP will run from 1 April and end on 31 March
- (c) All TPP monies will be banked in an account held in the name of TPP.
- (d) An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
- (e) Any electronic fund transfers or cheques drawn against club funds should be authorized by and where necessary hold the signatures of the Treasurer plus one other authorised committee member if less than £5000 or two other authorized committee members if £5000 or more.
- (f) All members of TPP shall be jointly and severally responsible for the financial liabilities of the TPP.

7 Annual General Meetings and Extraordinary General Meetings

- (a) General Meetings are the means whereby the members of TPP Club exercise their democratic rights in conducting TPP's affairs.
- (b) TPP shall hold the Annual General Meeting (AGM) in the month of April to:
 - Approve the minutes of the previous year's AGM.
 - Receive reports from the Chair and Secretary.
 - Receive a report from the Treasurer and approve the Annual Accounts.
 - Receive a report from those responsible for certifying TPP's accounts.
 - Elect the officers on the committee.
 - Agree the membership fees for the following year.
 - Consider any proposed changes to the Constitution.
 - Deal with other relevant business.
- (c) Notice of the AGM will be given by TPP Secretary with at least 28 days' notice to be given to all members.
- (d) Nominations for officers of the committee will be sent to the Secretary at least 14 days prior to the AGM.
- (e) Proposed changes to the constitution shall be sent to the Secretary at least 14 days prior to the AGM, who shall circulate them at least 7 days before an AGM.
- (f) All members have the right to vote at the AGM.

- (g) The quorum for AGMs will be 10 members.
- (h) The Chair of TPP shall hold a deliberative as well as a casting vote at general and committee meetings.
- (i) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 10% of the members of TPP. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.
- (j) All procedures shall follow those outlined above for AGMs.

8 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

9 Discipline and appeals

- (a) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.
- (b) The Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.
- (c) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.
- (d) There will be the right of appeal to the Committee following disciplinary action being announced. The committee should consider the appeal within 28 days of the Secretary receiving the appeal.

10 Dissolution

- (a) A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- (b) In the event of dissolution, all debts should be cleared with any clubs funds. Any assets of the club that remain following this will become the property of the Penguins Against Cancer charity (Registered Charity 1159905).

11 Declaration

The Penguin Peloton hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Charlie Beardmore	Position	Chair
Sign	Signed electronically	Date	12 Jun 22

Name	Pete Davis	Position	Vice Chair
Sign	Signed electronically	Date	12 Jun 22

Name	Graham Bevan	Position	Treasurer
Sign	Signed electronically	Date	12 Jun 22

Name	Lutz Hostert	Position	Secretary
Sign	Signed electronically	Date	12 Jun 22

Name	Trevor Kelly	Position	Committee Member
Sign	Signed electronically	Date	12 Jun 22

Name	Tom Downie	Position	(Student) Committee Member
Sign	Signed electronically	Date	12 Jun 22

Name	Rowan White		(Student) Committee Member
Sign	Signed electronically	Date	12 Jun 22

Name		Position	Member
Sign	Signed electronically	Date	12 Jun 22

Name		Position	Member
Sign	Signed electronically	Date	10 Jun 22

Name		Position	Member
Sign	Signed electronically	Date	10 Jun 22

Name		Position	Member
Sign		Date	

